

LOCAL SPONSORSHIP GRANT APPLICATION FORM

Previous Funding				
Have you previously applied for funding under this program?				
If so, when did you last apply?				
Was your application successful?				
Applicant Information				
Name of organisation:				
Type of Organisation				
<input type="checkbox"/> Private enterprise or for-profit entity <input type="checkbox"/> Non-profit entity, incl registered charities <input type="checkbox"/> Association <input type="checkbox"/> Arts Groups		<input type="checkbox"/> Local government <input type="checkbox"/> Community Council (Indigenous Council) <input type="checkbox"/> Sporting Groups <input type="checkbox"/> Other – please specify _____		
Primary contact person:			Job title:	
Phone:	()	E-mail Address:		
Secondary contact person:			Job title:	
Phone:	()	E-mail Address:		
Postal address:				
City		State		Postcode

Section 1: All organisations to complete			
1	I have read and understood Buru Energy's Sponsorship Guidelines before completing this application.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2	I have read and understood Buru Energy's Code of Conduct Policy.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
3	Is your organisation recognised as a non-profit, as defined below?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<i>Definition of non-profit: A non-profit organisation is an organisation that is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect. This applies both while the organisation is operating and when it finishes. Any profit made by the organisation goes back into the operation of the organisation to carry out its purposes and is not distributed to any of its members.</i>			
4	Does your organisation have an Australian Business Number (ABN) or Australian Company Number (ACN)? ABN/ACN No: ____/____/____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
5	Is your organisation GST registered?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
6	Has your organisation been granted deductible recipient status?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
7	Do you have a bank account registered in the name of your organisation? <i>Note: if NO, this will require further discussion with Buru Energy</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
8	What is the registered address of your bank account?		
9	What year was your organisation established?		
10	Are you an employee (significant officer) or contractor of Buru Energy or a close relative of an employee or contractor? <i>Note: if YES, this will require further discussion as a potential Conflict of Interest</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Section 2: Organisation overview						
Do any of your key decision makers (including CEO, managers and board members, if applicable) identify as Traditional Owner for a particular area or region?		<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>
YES	NO					
<input type="checkbox"/>	<input type="checkbox"/>					
If yes, please list which members and the area:						
What success has your organisation had with this initiative or similar initiatives?						

Section 3: Initiative details	
Title of initiative:	
Location of initiative:	
Summary of initiative	
What is the expected outcome/s of the initiative/sponsorship?	
Focus area/s your initiative/program best relate?	
<input type="checkbox"/> Education and training <input type="checkbox"/> Indigenous Development <input type="checkbox"/> Health & wellbeing of Kimberley communities <input type="checkbox"/> Community Development	<input type="checkbox"/> Environment <input type="checkbox"/> Enhancing Community Liveability <input type="checkbox"/> Other – please specify _____
Who will benefit from the initiative? <i>List community groups, organisations etc.</i>	
When will the initiative be completed? <i>Include a draft timeline of activities.</i>	
List other ways you think Buru Energy could help with the initiative beyond funding.	

Section 4: Communication plan			
How will you let people know about this initiative?			
Target audience	Communication methods / activities	Timelines	How will Buru Energy be acknowledged?
e.g. community group	Monthly newsletter	Quarter 1	Include Buru Energy logo on sponsors page

Section 5: Planning, implementing	
What are the key activities you will carry out during the initiative?	
Date	Activity / key milestone

Section 6: Buru Energy's involvement – working together				
Who else is likely to provide funding for the initiative (e.g. other businesses, government, community organisation)?				
What role is each likely to undertake in the initiative?				
Organisation	Support provided and role in initiative	Funds secured		
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	APPROACHED <input type="checkbox"/>
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	APPROACHED <input type="checkbox"/>
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	APPROACHED <input type="checkbox"/>
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	APPROACHED <input type="checkbox"/>
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	APPROACHED <input type="checkbox"/>

Section 8: Financial details			
Please provide a detailed breakdown of the budget that your organisation is requesting funding for.			
Initiative income		Initiative costs	
Item	Cost	Provide breakdown of total budget	Cost
Funds requested from Buru Energy		Salaries, fees and wages (including on costs)	
In-kind or cash support from your organisation		Administration expenses (office costs, phone, fax, etc.)	
Government grants / contribution		Travel (flights, accommodation, mileage, etc.)	
Other funds		Logistics (equipment, venue hire, freight, etc.)	
Other (detail all items above \$100)		Research	
		Advertising and promotion	
		Program contingency	
		Other (details all items above \$100)	
TOTAL PROGRAM FUNDS		#TOTAL PROGRAM COSTS	
<i>#These amounts should be equal</i>			

For internal use

Approvals Process		Y/N			Y/N	
Signoff by				Date		
Purchase Order No.				Category		

TERMS AND CONDITIONS FOR BURU ENERGY LIMITED LOCAL SPONSORSHIP GRANT

If your application is successful the following undertakings will apply to your sponsorship and will form the basis of your agreement with Buru Energy Limited (Buru Energy)

- You will be required to sign the declaration below with Buru Energy in order to access funds for your project.
- Use of Buru Energy name and/or Logo;
 - all advertising and promotional material produced, published, broadcast, displayed or exhibited by the Applicant in respect of the Sponsored Activity shall acknowledge Buru Energy Limited's sponsorship in a manner agreed to by both parties;
 - any such use shall be subject to Buru Energy's prior review and written consent;
 - the Applicant shall immediately on the expiration of the Sponsorship cease to use or otherwise refer to Buru Energy's name and/or logo
- You agree to provide progress reports about your project as requested by Buru Energy
- Funding is provided on a one-off basis and there are no commitments to future funding
- Applications should be received at least two months prior to commencement of the project to be given consideration.
- In some instances, it may be necessary to obtain additional information from applicants to assist in the assessment.

DECLARATION

I have read the funding guidelines and that I/the organisation applying for funding accepts the responsibility and obligation for fulfilling these requirements. I the undersigned, declare the information provided to be a correct and honest description of our organisation and/or events and the support needed.

Name of Authorised Signatory _____

Position _____

Signature _____

Date _____

All applications and enquiries should be forwarded to:

sponsorship@buruenergy.com

or by post to:

Buru Energy Limited
PO Box 2836
Broome WA 6725